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| . | **PAKISTAN INDUSTRIAL TECHNICAL ASSISTANCE CENTRE (PITAC)**  **234 – Ferouzpur Road Lahore – 54600**  **PABX:042-99230702,99230699 FAX:042-99230589**  **Email: info@pitac.gov.pk** [**URL:www.pitac.gov.pk**](file:///H:\Tender%20Documents\Tender%20Notice\www.pitac.gov.pk) | Emblem_PakistanMinistry of Industries & Production |

**TENDER NOTICE NO.192/2015**

**(PRICE OF TENDER FORM RS 500/-)**

Issue Date: **10-08-2015 /2014** Receiving Date: **28-08-201521/04/01**

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| **Sr. No.** | **Description** | **Remarks** |
|  | Printing of books | Tender details are available in the Tender Document |

**Terms & Conditions shall be as under:**

1. Quotations shall be accepted only on Tender Document to be collected from our cash office on deposit of Rs. 200/- cash as Tender Fee (Non Refundable) at NBP PCSIR Branch, Lahore during working hours.
2. The Bidders are required to quote for each book mentioned in the list given in the Tender Document.
3. The earnest money at the rate of 5% of the total Quoted value in the shape of deposit at call or a bank guarantee issued by a scheduled bank in the name of Director General PITAC, Lahore must accompany with the offer Tender.
4. The quotation in sealed envelope should reach to Director General PITAC, Lahore on or before the above mentioned Receiving Date at 11:00 AM, which will be opened on the same day at 03:00 PM.
5. Bidding will be conducted under National Competitive Bidding Procedure as per the provisions of Public Procurement Rules-36(b) single stage, two envelope procedure-(PPRA-2004-2010).
6. The bid of any bidder shall be declared non-responsive if he is found involved in litigation with any government or semi-government department.
7. Soft copy of books will be provided to be composed by the Printer. Modification (If any) will be done at the Press. Colored Dummy will be essentially required for approval prior to printing. Final print will be checked before printing. Maximum of ten days will be provided for the job.
8. The description of the item should be mentioned on the envelope.
9. Price Quoted should be inclusive of GST and all other applicable Taxes.
10. Government Taxes will be deducted at the time of payment as per Government prescribed rates.
11. PITAC reserves the right to reject all bids as per rule 33 PPRA 2004.
12. PITAC will not be made responsible for any postal delay or damage to proposals during transit. PITAC reserves the right to extend, amend, reject any bid or annual the whole proceedings in line with PPRA rules.
13. Each bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the Technical and Financial bids/proposal.
14. Quoted rates/price shall remain valid for a period of 3 months.
15. The bidders will attach their respective valid copies of NTN and Previous Experiences. Order will be placed to bidders on lowest item rates.
16. The firm has to submit an affidavit being not blacklisted from any Department.
17. PITAC reserves the right to short close / cancel this purchase order and / or recover liquidated damage charges. The penalty at the rate of 1% per week subject to the maximum of 10% will be charged on the rate of supply.
18. Total payment will be made after the completion of work.

If any clarification is required, the query may be sent to the undersigned through registered courier, e-mail or fax, at least 07 days prior to the date fixed for submission of bids. All replies to the queries or addendum etc. shall be considered part of the bidding documents and should be signed and submitted along with the Bid.

***Director General***

***Pakistan Industrial Technical***

***Assistance Centre (PITAC)***